

# **Trusted Trade Lines LLC, Primary Card Holder Agreement**

8130 Lakewood Main Street #313  
Lakewood ranch, FL 34202  
(657)259-8632 [sales@trustedtradelines.com](mailto:sales@trustedtradelines.com)

## **Your Required Role as Card Owner**

Every credit card account in our program must be used regularly, but must always maintain a balance of less than 10% of the available credit card limit. You can Use them to buy a tank of gas every month and pay the balance in full as soon as the bill comes in the mail. Something needs to be owed on the account at least once per month. Each card owner must carry a credit score of 720 or higher

If a balance is over 10%, it must be paid down before the credit card's reporting date, which is listed on your credit report with freecreditscore.com, or creditchecktotal.com, but it's usually within days of the due date of your payment.

If the credit card history for your account is not reported for an Authorized User that has been added to your account, then you do not get paid for that addition until, and if it does. Each authorized user's term will be 30-days from the statement date of the purchased trade line.

Once a client has paid us for the service, signed and returned the contract, and we have validated their information to be accurate and true, our system will automatically send an email to you the Cardholder with the clients Information, You the Cardholder must then call or go online to your credit card Issuing Bank, and add the client(s) as authorized user(s) to your trade lines, or credit card(s) no more than 48 hours later than receipt, but before each individual credit card's reporting(statement) date. For liability reasons do NOT print the client's sensitive information or copy it anywhere.

Immediately following the addition of the AU to the credit card account, please reply to our email to let us know that the addition is complete.

Usually within 7-10 business days, your Issuing Bank will mail a physical credit card directly to the credit card's billing address with the name of the client (Authorized User) and the account number on the front of the card. You The Cardholder must email a copy of the credit card with the authorized user name displayed, making certain to remove the 16 digit account number and 4 digit expiration date prior to sending. Verification with each client that the history for your credit card has reported to their credit report is required before payment is made to you, the Cardholder.

Instructions for the adding and removing authorized users process are on the Authorized Users List that is sent to you for each AU addition. The next month a new list of AU's will be sent to start the process all over again.

The safety and protection of your critical information is paramount to us at Trusted Trade Lines, LLC. We will take all the precautionary measures necessary to keep this information safeguarded while in our possession.

Payment will be made to you as soon as verification of posting has been accomplished through the clients monitoring service. This will occur for each spot that you sell on your trade line. The cost for each spot on your trade line will be the predetermined amount that was agreed upon in your primary cardholder quotation.

**Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_